

2024 Faculty of Integrated Arts and Sciences, Tokushima University

Admission Guide for Research Students

1 Summary of the Program

This program is for students who seek to conduct research for specific themes under the guidance of academic advisors. There is no credit offered in this program.

2 Requirements

Applicants are required to have Bachelor's degrees or confirmed as having achieved suitable academic standards equivalent to have Bachelor's degrees. Applicants who have not achieved the above academic standards will be required to go through a qualification screening.

Qualification Screening

(1) Submitted documents

- ① Application form for qualification screening
- ② Statement of purpose
- ③ Enrollment Application
- ④ Graduation certificate (last school or institution completed)
- ⑤ Academic transcript (last school or institution completed)
- ⑥ Return envelope

For applicants who apply from Japan. Write the postal code, address and name on the return envelope with an 84 yen stamp. If the address

< Notice concerning submitted documents >

1. Any certificates written in languages other than Japanese should have a Japanese translation attached.
2. Applicants who have graduated from an institution of higher education in China should get reference number on "<http://www.chsi.com.cn/xlcx/bgcx.jsp>" and submit to confirm the applicants academic background online.

(2) Deadline for submission

First semester

International applicants without visa: Monday, September 25, 2023 ~ Friday, September 29, 2023 by 17:00

Other applicants: Monday, November 13, 2023 ~ Friday, November 17, 2023 by 17:00

Second semester

International applicants without visa: Monday, March 18, 2024 ~ Friday, March 22, 2024 by 17:00 *March 20 is excluded because of holiday.

Other applicants: Monday, June 17, 2024 ~ Friday, June 21, 2024 by 17:00

(3) Place to submit

Student Affairs Section of Faculty of Integrated Arts and Sciences, Tokushima University

1-1 Minamijosanjima-cho, Tokushima 770-8502

(Refer to ★ "7 Layout drawing")

(4) Results of the qualification screening

First semester

International applicants without visa: The results will be sent to applicants by Friday, October 13, 2023.

Other applicants: The results will be sent to applicants by Friday, December 15, 2023.

Second semester

International applicants without visa: The results will be sent to applicants by Friday, April 12, 2024.

Other applicants: The results will be sent to applicants by Friday, July 12, 2024.

3 Application Procedure

- ① Applicants living in Japan should bring all documents including the application form to the following place.
- ② Applicants who live overseas and are not able to bring documents may apply through the Internet.
Applicants can download application forms on the website below. And send the application form to the Students Affairs Section of the Faculty of Integrated Arts and Sciences by e-mail and pay the examination fee by a credit card or the China Union Pay. Documents listed in “(3) Application documents” below should be sent to the following address by post by the deadline. After all necessary documents arrive and are considered complete; the application procedure will be completed. Please be sure to understand that the procedure is not completed when the student simply sends an application form through the Internet.

Faculty of Integrated Arts and Sciences, Tokushima University: Information of Entrance Examination
<http://www.tokushima-u.ac.jp/ias/admission/>

(1) Deadline for application

First Semester

International Applicant without visa: Monday, November 13, 2023 ~ Friday, November 17, 2023

Other applicants: Monday, January 15, 2024 ~ Friday, January 19, 2024

Second Semester

International Applicants without visa: Monday, May 13, 2024 ~ Friday, May 17, 2024

Other applicants: Monday, August 19, 2024 ~ Friday, August 23, 2024

(2) Place to submit

Student Affairs Section of Faculty of Integrated Arts and Sciences, Tokushima University

1-1 Minamijosanjima-cho, Tokushima 770-8502

(Refer to ★ "7 Layout drawing")

Telephone: 088-656-7108

skgakumk@tokushima-u.ac.jp

(3) Application documents

※1 Enrollment Application	①Fill in the application and attach a picture (photographed within 3 months; half of the upper-body, without a cap, the front and sized 4cm × 3cm). ②Must receive official stamp of approval from a supervisor. ③Applicants who apply on Internet should submit this application, as well.
Letter of acceptance	Submitted by applicants who are employed.
Medical Certificate	Applicants should have a medical checkup within 3 months of applying and should submit an official Medical Certificate that is written and sealed by a doctor.
Warranty Certificate	①Should be handwritten by the applicant. ②Unnecessary for international applicants.
Promissory Letter	Should be handwritten by the applicant.
※2 Graduation Certificate or Original copy of Diploma	Applicants should submit a graduation certificate or original copy of diploma of the last school or institution the applicant graduated from or completed.
Admission certificate Application	Submitted by applicants who need an admission certificate for visa acquisition.
Pre-confirmation Sheet (Only international students)	Written by the advisor of the applicant.
※3 Reference Number (Applicants who have graduated an institution of higher education in China)	Get reference number on “ http://www.chsi.com.cn/xlcx/bgcx.jsp ” and submit to confirm the applicants’ academic background online.

※4 Examination Fee	9,800 yen Pay the examination fee at the Josanjima Accounting Office after applicant has received the confirmation at the Student Affairs Section of the Faculty of Integrated Arts and Sciences.
Others	Applicants should submit any document proving qualification to enroll.

Note

- 1) We are not able to accept incomplete documents.
- 2) Any certificates written in languages other than Japanese should have a Japanese translation attached.
- 3) If applicants submit ※1, ※2 and ※3 for the qualification screening, it is not necessary to resubmit.
- 4) ※4 “Examination Fee” is available for paying on the Internet. Please refer to the Tokushima University Student Portal for details.
<https://www.tokushima-u.ac.jp/isc/admission/>

4 Month of Entrance

Enrollment is generally in April and October.

5 Entrance Procedure

(1) Expense (as of June 1st, 2023)

- ① Entrance Fee 84,600yen
- ② Tuition Fee (monthly) 29,700yen
- ③ Insurance Fee of student education study disaster and accidents (for one year) 1,000 yen

(2) Payment period

- ① Entrance Fee: After admission is permit by the end of March for Semester 1
by the end of September for Semester 2
- ② Tuition Fee: by end of April for Semester 1
by end of October for Semester 2
- ③ Insurance Fee of student education study disaster and accidents (for one year) : by the time of entrance

(3) Place of payment

Josanjima Accounting Office, Tokushima University
2-1 Minamijosanjima-cho, Tokushima 770-8506

(Refer to ● “7 Layout drawing”)

(4) Payment Method

Generally applicants should pay in cash at the counter.

6 Note

Examination Fee as noted above is listed as of June 1st, 2023 and is subjected to change.

7 Layout drawing



- ★ Student Affairs Section, Faculty of Integrated Arts and Sciences
- Josanjima Accounting Office

1. Building No.1, Faculty of Integrated Arts and Sciences
2. Building No.2(West Building), Faculty of Integrated Arts and Sciences
3. Regional Cooperation Plaza
4. Building No.2(East Building), Faculty of Integrated Arts and Sciences
5. Building No.3, Faculty of Integrated Arts and Sciences
6. Liberal Arts and Sciences Building No.4
7. Liberal Arts and Sciences Building No.5 & Health Service, Counseling and Accessibility Center
8. Liberal Arts and Sciences Building No.6 & Center for Community Engagement and Lifelong Learning
9. Student Hall
10. Regional and international Exchange Hall (Glocal Communication Hall) & Center for Community Engagement and Lifelong Learning
11. Cafeteria
12. Gymnasium
13. Music Building
14. Library
15. Building for Department of Civil and Environmental Engineering & Research Center for Management of Disaster and Environment
16. Laboratories for Department of Civil and Environmental Engineering
17. Building for Department of Electrical and Electronic Engineering
18. The Common Lecture Building
19. Innovation Plaza
20. Building for Department of Mechanical Engineering
21. Building for Department of Chemical Science and Technology and Biological Science and Technology
22. Research and Experimentation Laboratories
23. Building for Department of Optical Science and Technology
24. Center for Administration of Information Technology & Building for Graduate School
25. Intelligent Information South Building
26. Intelligent Information North Building
27. Practice Building for Department of Mechanical Engineering
28. Memorial Hall of Alumni(Engineering)

29. Cafeteria
30. Cafeteria
31. Institute of Post-LED Photonics
32. Building Incubation Facilities & Center for Research Administration & Collaboration & Industry-University
R&D Startup Leading Institute
33. Venture Business Development Laboratory
34. Cafe Building
35. Extracurricular Activities Building

(別紙第1の4号様式)
(Annex Form 1-4)

令和 年度徳島大学研究生入学願書
(year) Tokushima University Research Student Enrollment Application

令和 年 月 日
(Date:)

徳島大学長 殿
(To the President of Tokushima University)

私は貴学の研究生として入学したいので、許可くださるようお願いします。
(I hereby apply to enroll at Tokushima University as a Research Student.)

ふりがな (Furigana) 氏名 (Name)	男・女 (Male / Female) 年 月 日生 (Date of birth)	写真貼付 (Attach photo here) (正面・脱帽) (Full face with no hat) 縦 4cm×横 3cm (Vertical 4 cm × horizontal 3cm)
最終学歴 (Highest level of education)	年 月 (卒業・卒業見込・修了・修了見込) (Date:) (Graduated / Expect to graduate / Completed a course / Expect to complete a course)	
勤務先 (Place of work)	TEL () -	
現住所 (Current address)	〒 (Postcode) TEL () -	
志望学部, 研究科 又はセンター (Faculty, school or center where you want to study)		
在学希望期間 (Desired period of study)	令和 年 月 日 ~ 令和 年 月 日 (From (date): to)	
研究題目 (Research subject)		
指導教員 (Adviser)		承認印 (Approval)
備考 (Remarks)		

※1 願書は志願者本人の自筆で記入してください。(*1 The applicant should fill in the application themselves.)

※2 「承認印」欄は、事前に研究指導教員に確認の上、押印を依頼してください。

(*2 Ask the adviser who has agreed to accept you for their signature in the Approval field.)

※3 提出された個人情報、入学の選考、学籍管理に関する業務(追跡調査を含む。)のみに使用します。

(*3 Personal information will only be used for selection and registration purposes (including tracking studies).)

(別紙第1の4号様式)
(Annex Form 1-4)

履 歴 事 項 (Personal background)	
学 歴 (Academic background)	
年 月 日 (Date:)	
年 月 日 (Date:)	
年 月 日 (Date:)	
年 月 日 (Date:)	
年 月 日 (Date:)	
年 月 日 (Date:)	
年 月 日 (Date:)	
年 月 日 (Date:)	
年 月 日 (Date:)	
職 歴 (Professional background)	
年 月 日 (Date:)	
年 月 日 (Date:)	
年 月 日 (Date:)	
年 月 日 (Date:)	
年 月 日 (Date:)	
年 月 日 (Date:)	
年 月 日 (Date:)	
賞 罰 (Awards and penalties)	

※1 学歴は高等学校卒業から記入してください。
ただし、外国人出願者は小学校から記入し、大学等で研究生として在学歴がある場合は、その期間も記入してください。

(*1 Fill in your academic background starting with the name of your high school.
However, foreign applicants should start with the name of their elementary school and add the period for any time spent as a research student at university.)

※2 履歴に虚偽の事項を記入したことが判明した場合は、入学許可を取り消すことがあります。
(*2 If any falsehoods are discovered in the information provided, your admission may be revoked.)

(別紙第2号様式)
(Annex Form 2)

令和 年 月 日
(Date:)

徳島大学長 殿
(To the President of Tokushima University)

所属長
(Supervisor)

氏名
(Name)

印
(Seal or Signature)

承 諾 書
(Letter of acceptance)

下記の者が貴学に として入学することを承諾します。
(I consent to the person named below to attend Tokushima University as a)

記
(Details)

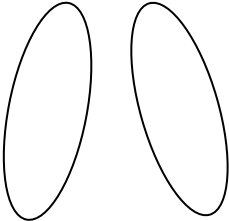
氏名
(Name)

所属
(Affiliation)

在学期間 令和 年 月 日 ~ 令和 年 月 日
(From (date): to)

(別紙第3号様式)
(Annex Form 3)

令和 年度徳島大学入学志願者健康診断書
(year) Tokushima University Applicant Medical Certificate)
(科目等履修生・研究生)
(Non-degree student / research student)

ふりがな (Furigana) 氏名 (Name)			
	男(Male) 女(Female)		
生年月日 (Date of Birth)	年 月 日 生 (Date of birth)		
現住所 (Current address)			
TEL () -			
健康 の 状 況 (State of health)	胸部 (Chest)		その他の疾病 及び異常 (Other diseases or Abnormalities)
	間接 (Indirect)		直接 (Direct)
	撮影年月日 (Date:) (年 月 日) (Date:)		
	所見 (Findings)		
診断の結果上記のとおり相違ないことを証明する。 (I hereby certify that the above findings are correct.)			
令和 年 月 日 (Date:)			
住所(所在地) (Address)			
医療機関名 (Name of medical institution)		TEL ()	
医師の氏名 (Name of doctor)		印(Seal or Signature)	

(別紙第5の1号様式)
(Annex Form 5-1)

誓 約 書
(Promissory letter)

徳島大学長 殿
(To the President of Tokushima University)

私は貴学に入学のうえは、
学則及び諸規則を守り、その
構成員としての責務を履行
することを誓います。

(On enrolling with Tokushima University, I hereby swear to abide by the regulations of the university and act responsibly as a member of the university.)

令和 年 月 日
(Date:)

所 属
(Affiliation)

氏 名
(Name)

入学許可証明書交付願
Admission certificate application

令和 年 月 日
(Date:)

徳島大学総合科学部長 殿
(To the Dean, Faculty of Integrated Arts and Sciences of Tokushima University)

下記のとおり証明書交付をお願いします。
(I hereby apply for the certificate as below.)

記

(1) 申請者氏名 (自署) _____
Name of Applicant (signature)

(2) 入学希望者の氏名^{フリガナ} _____
Name of Applicant (with furigana)

(3) 入学希望者の生年月日・性別
Applicant's date of birth ・ gender
_____ 年 月 日 ・ _____
(year) (month) (day) (gender)

(4) 在籍区分 (○で囲む)
Section of enrollment (make a mark)

学部学生 ・ 大学院生 ・ 研究生 ・ 特別聴講学生 ・ 科目等履修生
Undergraduate ・ Graduate ・ Research ・ Exchange ・ Special Auditing

(5) 発行依頼理由 _____
Reason for applying

(6) 発行部数 _____ 部
Number of issue

研究生 入学希望者 各位
(最終学歴が中国の者のみ)

以下から発行される照会番号を提出してください。

<http://www.chsi.com.cn/xlcx/bgcx.jsp>

The screenshot shows the '学籍/学历在线验证报告查询' (Online Verification Report Query) page on the CHSI website. On the left is a navigation menu with items like '在线验证', '验证报告简介', '防伪措施', '验证真伪', '学信二维码', '特点和用途', '如何申请', '如何使用', '如何延期', and '特别声明'. Below the menu is a '学信网 聘 欢迎加入' logo. The main content area has a search box with the prompt '请输入报告中的在线验证码:' and a '查询' (Query) button. Below the search box, it lists '提供的验证:' (Verification Provided) with two items: 1. 《教育部学历证书电子注册备案表》(含中文版和英文版) and 2. 《教育部学籍在线验证报告》(含中文版和英文版). A '声明:' (Statement) section follows, containing the text '教育部关于重申中国高等教育学生信息网学历证书查询唯一网站的公告' (Ministry Announcement on the Unique Website for Certificate Verification). Below the text is a document image showing the official '教育部文件' (Ministry Document) with the title '教育部关于重申中国高等教育学生信息网是学历证书查询唯一网站的公告' and a red seal.